



## **URBAN TASK FORCE PUBLIC POLICY INTERNSHIP PROGRAM**

The Miami-Dade Task Force on Urban Economic Development is offering six public policy summer positions in the area of economic development. While previous experience is not required, it is expected that the applicant will bring practical management and analytical skills to this position. Applicants for the “Associate” position must have completed one year of an accredited graduate program. Applicants for the “Intern” position must have a minimum of 24 undergraduate hours in an accredited undergraduate program in a field related to community or economic development.

In addition consideration will be given to local high school rising seniors who have displayed a strong interest in community economic development.

The summer program begins June 14, 2004, for a period of 8 weeks. Selected applicants will receive the following stipends for:

Associate Position - \$15 per hour  
Intern Position - \$10 per hour

A sampling of potential projects include:

- Survey of Targeted Urban Area commercial corridors for potential development
- Survey of TUA businesses to ascertain the development needs of current grant and loan recipients
- Conduct market analysis of TUA communities
- Conduct neighborhood survey to determine consumer preference and unmet needs

Interested parties should submit the following:

1. The official application form (submit via email or regular mail with necessary attachments)
2. Current Resume

**APPLICATION DEADLINE: JUNE 8, 2004**



**URBAN TASK FORCE  
PUBLIC POLICY INTERNSHIP PROGRAM  
APPLICATION**

**Personal Information**

Last Name	First Name	Ethnicity (Optional)
Street Address		
City	State	Zip Code
Phone Number	Fax Number	E-mail Address
Undergraduate School	Expected Graduation Date	
Master's or PH.D.	Program	Year in School

**Areas of Experience:** Please indicate your total length of experience in the areas listed below and provide a brief statement about your experience in each area where applicable.

Years: ____	Months: ____	Community Organizing and Community Outreach
Years: ____	Months: ____	Multi Media and Standard Publication
Years: ____	Months: ____	Survey Design and Analysis
Years: ____	Months: ____	Policy Analysis
Years: ____	Months: ____	Project Management
Years: ____	Months: ____	Database Management/MIS
Years: ____	Months: ____	Business Planning or Assessment
Years: ____	Months: ____	Financial Analysis
Years: ____	Months: ____	Feasibility Study
Years: ____	Months: ____	Market Analysis
Years: ____	Months: ____	Real Estate Development
Years: ____	Months: ____	Entrepreneurial Activity
Years: ____	Months: ____	Other related experience

**Forward application to:**

Karen P. Moore, Executive Director  
The Task Force on Urban Economic Revitalization  
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